

XBRL Excel Utility	
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1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Corporate Governance Report

XBRL filing consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

3. Index

1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
3	Composition of Committee	Annexure I - Composition of Committee
4	Meeting of BOD	Annexure I - Meeting of BOD
5	Meeting of Committees	Annexure I - Meeting of Committees
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4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on General information sheet.

5. Steps for Filing Corporate Governance Report

I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

II. Validating Sheets: Click on the "**Validate**" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

III. Validate All Sheets: Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

IV. Generate XML : Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on "Generate XML" to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

V. Generate Report : Excel Utility will allow you to generate Report. Now click on "Generate Report" to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.
2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
3. You are not allowed to enter data in the Grey Cells.
4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
6. Select data from "Dropdown list" wherever applicable.
7. Adding Notes: Click on "Add Notes" button to add notes

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General information about company

Scrip code	537750
NSE Symbol	
MSEI Symbol	
ISIN	INE555P01013
Name of the entity	KIRAN VYAPAR LIMITED
Date of start of financial year	01-04-2023
Date of end of financial year	31-03-2024
Reporting Quarter	Quarterly
Date of Report	30-06-2023
Risk management committee	Not Applicable
Market Capitalisation as per immediate previous Financial Year	Top 2000 listed entities

Enter the quarter ended date only

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Annexure I

Annexure I to be submitted by listed entity on quarterly basis

I. Composition of Board of Directors

Disclosure of notes on composition of board of directors explanatory																									
Whether the listed entity has a Regular Chairperson																									
Yes																									
Whether Chairperson is related to MD or CEO																									
Yes																									
Disqualification of Directors under section 164 of the Companies Act, 2013																									
Sr	Title (Mr./Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether the director is disqualified?	Start Date of disqualification	End Date of disqualification	Details of disqualification	Current status	Whether special resolution passed? (Refer Reg. 171A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re-appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committees) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee hold in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
Add		Delete																							
1	Mr	LAKSHMI NIWAS BANGLUR	ADIPB0981H	00012617	Non-Executive - Non Independent Director	Chairperson		26-08-1949	No				Active	No		10-09-2013	10-09-2013			2	0	6	2		
2	Mr	SHREEYASH BANGLUR	AEBPB8449R	00012825	Executive Director	Not Applicable	MD	01-06-1980	No				Active	NA		22-11-2011	04-11-2022			2	0	1	0		
3	Ms	SHEETAL BANGLUR	AAAPB0180G	00003541	Non-Executive - Non Independent Director	Not Applicable		17-12-1973	No				Active	No		27-03-2015	27-03-2015			1	0	0	0		
4	Mr	AMITAV KOTHARI	AEDPK3788D	01007705	Non-Executive - Independent Director	Not Applicable		10-12-1952	No				Active	No		15-10-2013	09-09-2019		117.00	2	2	4	2		
5	Mr	BHASKAR BANERJEE	AEDPB6225R	00013612	Non-Executive - Independent Director	Not Applicable		18-12-1945	No				Active	Yes	09-09-2019	15-10-2013	09-09-2019		117.00	1	1	8	5		
6	Mr	RAJIV KAPASI	AENPY6829C	02208714	Non-Executive - Independent Director	Not Applicable		06-01-1975	No				Active	No		15-10-2013	09-09-2019		117.00	1	1	8	1		
7	Mr	AMIT MEHTA	AHCPM8306L	01197947	Non-Executive - Non Independent Director	Not Applicable		08-04-1980	No				Active	No		17-05-2023				1	0	0	0		
8	Mr	BHAVIK HARSHAD NARGANA	ADIPNB813H	10041603	Non-Executive - Independent Director	Not Applicable		20-09-1977	No				Active	No		17-05-2023			1.00	1	1	0	0		

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Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

Add Notes

For this quarter kindly note the following points:
 1. Date of Appointment and Date of Cessation (if applicable) must be mandatorily filled for every Committee.
 2. Date of Appointment can be any day upto September 30, 2022.
 3. Date of Cessation must be for the current quarter only, i.e. July 1,2022 to September 30,2022

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Audit Committee Details							
Whether the Audit Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	01097705	AMITAV KOTHARI	Non-Executive - Independent Director	Chairperson	15-10-2013		
2	00013612	BHASKAR BANERJEE	Non-Executive - Independent Director	Member	15-10-2013		
3	00012617	LAKSHMI NIWAS BANGUR	Non-Executive - Non Independent Director	Member	27-03-2015		
4	02208714	RAJIV KAPASI	Non-Executive - Independent Director	Member	31-07-2017		
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Nomination and remuneration committee							
Whether the Nomination and remuneration committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00013612	BHASKAR BANERJEE	Non-Executive - Independent Director	Chairperson	15-10-2013		
2	02208714	RAJIV KAPASI	Non-Executive - Independent Director	Member	15-10-2013		
3	00012617	LAKSHMI NIWAS BANGUR	Non-Executive - Non Independent Director	Member	15-10-2013		
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Stakeholders Relationship Committee							
Whether the Stakeholders Relationship Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00013612	BHASKAR BANERJEE	Non-Executive - Independent Director	Chairperson	15-10-2013		
2	02208714	RAJIV KAPASI	Non-Executive - Independent Director	Member	15-10-2013		
3	00012617	LAKSHMI NIWAS BANGUR	Non-Executive - Non Independent Director	Member	15-10-2013		
4							
5							
6							
7							
8							
9							
10							

Risk Management Committee							
Whether the Risk Management Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Corporate Social Responsibility Committee							
Whether the Corporate Social Responsibility Committee has a Regular Chairperson					Yes		
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1	00012617	LAKSHMI NIWAS BANGUR	Non-Executive - Non Independent Director	Chairperson	29-05-2014		
2	00012825	SHREYASH BANGUR	Executive Director	Member	29-05-2014		
3	00013612	BHASKAR BANERJEE	Non-Executive - Independent Director	Member	29-05-2014		
4							
5							
6							
7							
8							
9							
10							

Other Committee						
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

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Disclosure of notes on meeting of board of directors explanatory

[Add Notes](#)

Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present* (All directors including Independent Director)	No. of Independent Directors attending the meeting*
Add Delete							
1	04-02-2023			Yes	6	6	3
2	17-05-2023	101		Yes	8	6	3

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* to be filled in only for the current quarter meetings

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Annexure 1

IV. Meeting of Committees

Disclosure of notes on meeting of committees explanatory						Add Notes				
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reason for not providing date	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committee as on date of the meeting	Number of Directors Present (All Directors including Independent Director)	No. of Independent Directors attending the meeting*	No. of members attending the meeting (other than Board of Directors)
Add Delete										
1	Audit Committee	04-02-2023				Yes	4	4	3	0
2	Audit Committee	17-05-2023	101			Yes	4	3	2	0
3	Stakeholders Relationship Committee	04-02-2023				Yes	3	3	2	0
4	Stakeholders Relationship Committee	17-05-2023	101			Yes	3	2	1	0
5	Other Committee	03-02-2023		LOAN & INVESTMENT COMMITTEE		Yes	4	3	0	0
6	Other Committee	16-05-2023	101	LOAN & INVESTMENT COMMITTEE		Yes	4	3	1	0
7	Other Committee	03-02-2023		ASSET LIABILTY MANAGEMENT		Yes	4	3	0	0
8	Other Committee	16-05-2023	101	ASSET LIABILTY MANAGEMENT		Yes	4	3	1	0
9	Other Committee	03-02-2023		RISK MANAGEMENT COMMITTEE		Yes	4	3	0	0
10	Other Committee	16-05-2023	101	RISK MANAGEMENT COMMITTEE		Yes	4	3	1	0
11	Other Committee	03-02-2023		GRIEVANCE REDRESSAL COMMITTEE		Yes	4	3	0	0
12	Other Committee	16-05-2023	101	GRIEVANCE REDRESSAL COMMITTEE		Yes	4	3	1	0
13	Corporate Social Responsibility Committee	04-02-2023				Yes	3	2	0	0
14	Corporate Social Responsibility Committee	17-05-2023	101			Yes	3	2	0	0
15	Nomination and remuneration committee	17-05-2023				Yes	3	2	1	0

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* to be filled in only for the current quarter meetings

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V. Related Party Transactions			
Sr	Subject	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
1	Whether prior approval of audit committee obtained	Yes	
2	Whether shareholder approval obtained for material RPT	Yes	
3	Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	
Disclosure of notes on related party transactions			Add Notes
Disclosure of notes of material transaction with related party			Add Notes

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Annexure 1		
VI. Affirmations		
Sr	Subject	Compliance status (Yes/No)
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 1000 listed entities)	NA
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes

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Annexure 1		
Sr	Subject	Compliance status
1	Name of signatory	PRADIP KUMAR OJHA
2	Designation	Company Secretary and Compliance Officer

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Signatory Details

Name of signatory	PRADIP KUMAR OJHA
Designation of person	Company Secretary and Compliance Officer
Place	KOLKATA
Date	18-07-2023

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